



Job Description Social Worker

Status: Part-Time
Responsible to: Director of Clinical and Outreach Services

General Description:

Responsible for providing social and mental health services in clinical and community outreach settings.

Duties and Responsibilities

1. Responsible for developing, coordinating and implementing social service programs for CHIPS.
2. Develop and monitor standards of practice for social workers consistent with the Social Workers Code of Ethics and the mission of the organization.
3. Provide direct supervision for all social services (staff activities) including social work practicum students and community volunteers.
4. Participate as a member of the clinical and community outreach teams.
5. Develop network with community social service agencies and social work educational institutions for appropriate referrals and educational opportunities for graduate school practicum placements.
6. Attend and participate in internal and external meetings and committees as assigned by Clinic Director.
7. Participate in orientation of new staff and on-going staff development.
8. Participate in direct service activities that include individual/family counseling and home visits as indicated with nursing or volunteer staff.
9. Maintain a comprehensive case management file on clients.
10. Organize and facilitate support groups.
11. Participate in activities of Case Management review team.
12. Responsible for the monthly report of social service activities in accordance with organizational requirements.
13. Participate in training programs for staff and clients in areas related to mental health and social services as needed.

Qualifications

- Master's Degree in Social Work desired
- A minimum of two years experience in a community health setting desired
- Experience with special project development preferred
- Excellent communication and problem-solving skills
- Ability to participate effectively in a team approach to quality social service delivery
- Skilled in working with low-income underserved populations
- Computer literate. Basic knowledge of Word, Excel, data management systems for reporting purposes.

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation or national origin.

To apply for this position please email your resume to info@chipsstl.org or mail to Operations Office, CHIPS Health and Wellness Center, 2431 N. Grand Blvd., St. Louis, MO 63106

Learn more about CHIPS at www.chipsstl.org